

Gymnastics BC Full Member Club Registration

Registration Year: September 1, 2010 - August 31, 2011

Club Name: _____

Position & Name	Phone/Fax/Email
President/Owner	Tel (W): _____ Tel (H): _____ Email: _____
Club Administrator	Tel (W): _____ Tel (H): _____ Email: _____
Registrar	Tel (W): _____ Tel (H): _____ Email: _____
MAG Competitive Coordinator / Coach	Tel (W): _____ Tel (H): _____ Email: _____
WAG Competitive Coordinator / Head Coach	Tel (W): _____ Tel (H): _____ Email: _____
TG Competitive Coordinator / Head Coach	Tel (W): _____ Tel (H): _____ Email: _____
Gymnastics For All Coordinator / Head Coach	Tel (W): _____ Tel (H): _____ Email: _____
REQUIRED Harassment Advisor	Tel (W): _____ Tel (H): _____ Email: _____
Communications / Media Liaison	Tel (W): _____ Tel (H): _____ Email: _____
REQUIRED Privacy Officer	Tel (W): _____ Tel (H): _____ Email: _____
Finance Coordinator	Tel (W): _____ Tel (H): _____ Email: _____

All clubs must provide the name of their Harassment Advisor and Privacy Officer as stated in the GBC Policy & Procedures Manual in order to registers and maintain good member standing.

Full Member Club Registration Form: Page 2 of 3. Forms must be completed in full. Incomplete forms will be returned.

Gymnastics BC Club Membership Compliance Statement

Registration Year: September 1, 2010 - August 31, 2011

GBC collects information from its members in accordance with the *Personal Information Protection Act* (British Columbia) ("PIPA") and the GBC privacy policy.

GBC may from time to time provide information to partner organizations. Partner organizations are those organizations which GBC has engaged to assist in the operations and furtherance of gymnastics in British Columbia. The information provided to partner organizations may include club contact information and statistical information. GBC will not disclose personal information unless consent has been obtained or PIPA permits the disclosure.

As a member club of Gymnastics BC for the 2010-2011 membership season (September 1- August 31) we have read the Gymnastics BC Policies and Procedures available on the GBC Website and agree to adhere to all published policies, including but not limited to the following:

- Provide a safe training environment for all participants and members
- Adhere to the GBC Codes of Conduct
- Ensure all registered coaches have met the minimum coaching requirements (including first aid), completed the Respect in Sport online training program and have completed and submitted a current criminal record check
- Appoint and have available a trained Sport BC Harassment Advisor and Privacy Officer
- Ensure that all individual members are registered in the appropriate membership category and that any changes or upgrades are made by the designated timelines. Use and retain appropriate waivers & releases for all individually registered members.
- Track, record and submit membership data and payments as outlined in the membership policy for all individual club members by the requested deadlines.
- Track, record, retain and submit required participant list data and payments (where applicable) by month end for one-time visitors (non-member i.e. birthday party & guest participants) and associate member programs (i.e. school field trips)
- Understand that from time to time GBC staff will field audit and verify membership registration, request supporting documentation for one-time visitor or associate member program participations and review of all competition participation to ensure registration compliance.
- Adhere to all established deadlines for all program activities administered by GBC
- Inform GBC of any out of facility activities to ensure appropriate insurance coverage is available (i.e. Mall displays, parades)
- Notify and file incident reports and accident claim forms with GBC for all injuries which occur with your GBC sanctioned programs and activities.
- Participate only in GBC/GCG sanctioned activities and submit the appropriate documents for sanctioning requests with GBC for all out of province activities.

Failure to comply with the GBC policies and procedures may result in placement into bad standing. Insurance coverage applies for clubs in good standing, when all requirements of registration are fulfilled. Failure to register individual members or provide required summary of participant lists will be considered an act of misrepresentation and may adversely affect the club's membership. There will be no insurance coverage for unregistered members or unlisted participants.

Club Representative (print)

Signature

Club Position

Date

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